

West Perth Public Library

Community Information

Purpose

West Perth Public Library makes available information on community activities, and non-profit agencies and organizations to facilitate access to resources within the community as a partner in promoting community services and events. The Library encourages the display of bulletins, brochures and posters regarding community events. This policy outlines the types of information that may be collected, displayed and distributed in the Library.

Responsibility

The Library provides information on non-profit community agencies and organizations using, in part, the website for the Municipality of West Perth with wide-ranging information on municipal services, community groups and organizations and services available for residents and visitors. Library staff members will access information from these sites and refer people appropriately and in a sensitive manner. Confidentiality will be respected at all times in accordance with the Library's *Confidentiality and the Protection of Privacy* policy.

Displays in the Library

The Library makes space available on the community bulletin board to display information on local activities and events from non-profit organizations. The display of materials does not constitute endorsement of any group. Library staff will post and remove all materials on the community bulletin board, which will be accepted on a space available basis using the following priorities:

- Notices of Library programs, events, activities and services;
- Notices of community interest from the local municipality and non-profit agencies;
- Notices of cultural, educational and recreational events.

All materials become the property of the West Perth Public Library Board, and the Library will dispose of materials as it sees fit.

The Library will *not* display or distribute:

- Materials that contravene the *Ontario Human Rights Code*, federal, provincial, or municipal laws and regulations;
- Faith-based materials whose primary purpose is the promotion of faith. Events sponsored by local religious groups may be displayed;
- Materials advertising and promoting commercial products or services;
- Personal ads and notices, including notices of items for sale or rent;

- Political materials, unless they are announcements for meetings and forums for discussion of community issues, in accordance with the Library's *Advocacy and Political Engagement* policy.

Complaints or appeals will be resolved by the CEO.

Related Documents:

West Perth Public Library Policy. *Advocacy and Political Engagement*.

West Perth Public Library Policy. *Confidentiality and the Protection of Privacy*.

Government of Ontario. *Ontario Human Rights Code*.

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