



Make a Donation

(Online fillable form: <https://forms.office.com/r/fgd7YBUaia>)

Thank You for your generous gift to West Perth Public Library! We welcome donations to enhance library programs, services, collections and resources for the residents and visitors of West Perth.

Donor Information

Date:	
First name:	
Last name:	
Address:	
Phone number:	
Email address:	
Type of donation: Monetary Amount: \$ _____ <input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Debit/Credit <input type="checkbox"/> Other: <input type="checkbox"/> Yes, I would like a charitable tax receipt (for monetary donations of \$20 or more).	In-kind* (non-monetary) Description of item(s): <small>*In-kind donations may be used as needed, kept indefinitely, sold to raise funds for the Library, or disposed of in any other manner without prior notification.</small>

Donations 'In Their Honour'

West Perth Public Library is grateful for the opportunity to help you honour friends and loved ones in a meaningful way.

Is this donation in honour of a group or individual?

- Yes No

If so, would you like us to notify the honoured person or their loved ones of your donation?

- Yes No

If yes, please provide their contact details:

Name: _____

Address:

Email address:

Would you like us to include your information (as the donor) on the donation notice?

- Yes, just my name
- Yes, my name and contact details
- No. I want to remain anonymous

Donor Agreement

As per West Perth Public Library's *Donations, Sponsorships and Fundraising* policy, acceptance of directed or conditional donations may require approval of the Library CEO or Library Board. Those considering such donations should direct their inquiry to the Library CEO. Upon request, the Municipality of West Perth will issue a receipt for the appraised value of an in-kind donation. West Perth Public Library will not assign a monetary value to in-kind donations. If a donor requires an appraisal for the purposes of the issuance of a tax receipt, it must be undertaken at the expense of the donor, by a reputable appraiser with relevant experience.

I confirm that I have full authority to make this donation. Further, I hereby relinquish all claims, now or in the future, to the item(s) given. The following donation to West Perth Public Library has become the property of the Library, and will be governed solely by the wishes of the West Perth Public Library Board.

Are there any requested directions or conditions as to how to use the donation? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please provide details below:
Donor Signature:

Staff Use Only

Date Donation Received:
Staff member:

Privacy

Personal information on this form is collected under the authority of the Freedom of Information and Protection of Privacy Act, 1989 and shall only be used or disclosed to process donations made to West Perth Public Library. Personal information shall be retained only to fulfill the purposes for which it was collected, and protected by appropriate safeguards. Questions regarding the collection of this information should be directed to the Library CEO.