



Board Meeting Minutes

Date and Time: Tuesday, April 21, 2026, 6:30pm
Location: West Perth Public Library, 105 St. Andrew St., Mitchell ON
Present: Jesse Britton (Chair), Annamarie Murray, Kelly Reimer, Allison Schultz, Jacqueline Timmermans, Kim Wolf
Regrets: Andrew Fournier, Anne Melady
Staff Present: Laura Bere (CEO)

*West Perth Public Library is a welcoming space
where everyone can explore, connect, and learn*

1. Call to Order

A. Murray calls the meeting to order at 6:39pm.

2. Approval of the Agenda

Moved by: J. Timmermans

Seconded by: A. Schultz

THAT the Agenda is approved as written.

Carried 05-2026

3. Declarations of Conflicts of Interest

There are no declarations of conflicts of interest.

4. Consent Agenda

Approval of the Board Minutes of meeting on April 21, 2026, the Monthly Statistics Report, and the Monthly Financial Reports (Accounts Payable) – March 2026.

Moved by: J. Timmermans

Seconded by: K. Reimer

THAT the Consent Agenda: Board minutes of March 17, 2026, the Monthly Statistic Report, and the Monthly Financial Reports from March 2026 are approved and accepted as information.

Carried 06-2026

5. Business Arising

6. New Business

6.1. Quote for sign refurbishment

6.2. LSC Distribution of Surplus Assets

Moved by: K. Wolf

Seconded by: A. Schultz

THAT the sign refurbishment quote be approved to proceed and that the distribution of surplus assets letter accepted as information

Carried 07-2026

7. Policies/Plans

7.1. Code of Conduct

7.2. Prevention of Workplace Violence

7.3. Security Cameras

Public policies are reviewed, edited, and approved for the Library's website.

Moved by: J. Timmermans

Seconded by: A. Schultz

THAT the *Code of Conduct*, *Prevention of Workplace Violence*, and *Security Cameras* policies are approved without edits.

Carried 08-2026

8. Board Education & Advocacy

8.1. 2026 FOPL Advocacy Plan – Member Brief

8.2. Advocacy

West Perth Public Library looks for partnership and advocacy opportunities to address community needs and interests. Further to this, the Library seeks to bring provincial and federal services to West Perth for the convenience of all its residents. Recent collaborations include the following:

- March Break programming at the library was very well attended. The Bat Lab in collaboration with McMaster University was shared as a highlight.
- The Library and Youth Centre will host Golden Gryphon in May for a Medieval Weapons program.



West Perth Public Library is grateful to all volunteers and partner organizations who help to bring fun, educational, affordable programs and services for all ages into the community.

9. Other

No other agenda items are discussed.

10. Next Meeting

Tuesday, May 26, 2026 at 6:30pm. West Perth Public Library.

11. Adjournment

Moved by: A. Murray

Seconded by: J. Timmermans

THAT we do now adjourn: 7:00pm

Carried 09-2026