



BOARD MEETING MINUTES

Tuesday June 16, 2026 6:33pm | West Perth Public Library, 105 St. Andrew St., Mitchell ON

PRESENT:

Jesse Britton (Chair), Andrew Fournier, Annamarie Murray, Allison Schultz, Kim Wolf

REGRETS:

Anne Melady, Kelly Reimer, Jacqueline Timmermans

STAFF PRESENT:

Laura Bere (CEO)

*West Perth Public Library is a welcoming space
where everyone can explore, connect, and learn*

1. Call to Order

J. Britton calls the meeting to order at 6:33pm.

2. Approval of the Agenda

Moved by: A. Murray

Seconded by: A. Schultz

THAT the Agenda is approved as written.

Carried 16-2026

3. Declarations of Conflicts of Interest

There are no declarations of conflicts of interest.

4. Consent Agenda

Approval of the Board Minutes of meeting on May 26, 2026, the Monthly Statistics Report, the CEO's Report, the Monthly Financial Reports (Accounts Payable) – May 2026, and the CVITP Thank You Letter.



Moved by: A. Schultz

Seconded by: A. Murray

THAT the Consent Agenda: Board Minutes of meeting on May 26, 2026, the Monthly Statistics Report, the CEO's Report, the Monthly Financial Reports (Accounts Payable) – May 2026, and the CVITP Thank You Letter are approved and accepted as information.

Carried 17-2026

5. Business Arising

5.1. Technology Donation Programs

The Library CEO presents findings about used tech donation programs as suggested by A. Fournier during May 26 meeting. Due to space, data privacy, and staff timing concerns, the library will not make this an ongoing initiative, but will consider alternative options. A. Fournier will continue to pursue this as a private citizen, and may collaborate with the library in some capacity.

6. New Business

7. Policies/Plans

7.1. Scent Aware Workplace Policy

7.2. Board Legacy Document Template

The Scent Aware Workplace Policy is reviewed. The CEO will revise with clearer definitions of sacred medicine, and the policy will be reviewed again at the next meeting.

The CEO will remind board members before the September meeting to prepare thoughts/responses to the prompts in the Board Legacy Document Template. These will be discussed as a group during the September meeting and used to create a succession document for the new board term.

8. Board Education & Advocacy

8.1. CFLA Updates



8.2. FOPL Updates

8.3. Advocacy

West Perth Public Library looks for partnership and advocacy opportunities to address community needs and interests. Further to this, the Library seeks to bring provincial and federal services to West Perth for the convenience of all its residents. Recent collaborations include the following:

- D&D program had successful volunteer meeting. Some minor tweaks to the program are planned, and summer sessions are planned in collaboration with Library Summer Children's Program Coordinator
- The Seed Bank is doing very well and gardens are being cared for by community without requiring oversight.
- The Library magic show program was a big hit with a great turnout.

West Perth Public Library is grateful to all volunteers and partner organizations who help to bring fun, educational, affordable programs and services for all ages into the community.

9. Other

No other agenda items are discussed.

10. Next Meeting

Tuesday, September 15, 2026 at 6:30pm. West Perth Public Library.

11. Adjournment

Moved by: A. Fournier

Seconded by: A. Murray

THAT we do now adjourn: 6:55pm

Carried 18-2026



Jesse Britton, Chair

Laura Bere, CEO