



Board Meeting Minutes

Date and Time:	Tuesday, April 26, 2022
Location:	West Perth Public Library, 105 St. Andrew Street, Mitchell ON
Present:	Allison Shultz, Anne Melady, Bert Vorstenbosch Jr., John Mogk, Jesse Britton, Kim Wolf
Regrets:	Annamarie Murray, Jacqueline Timmermans
Staff Present:	Rosemary Minnella

*The Mission of the West Perth Public Library
is to promote literacy and the lifelong love of reading and learning*

1. Call to Order

Jesse Britton, Chair, calls the meeting to order at 6:35pm.

2. Approval of the Agenda

Moved by: Anne Melady

Seconded by: John Mogk

That the Agenda is approved as written.

Carried 15-2022

3. Declarations of Conflicts of Interest

Bert Vorstenbosch Jr. declares a conflict of interest regarding item 8.2 Monthly Financial Report.

4. Consent Agenda

Approval of the Board Minutes of Meeting held on March 22, 2022.

Moved by: Kim Wolf Allison

Seconded by: Allison Shultz

That the Consent Agenda: Board minutes of March 22, 2022 is approved.
Carried 16-2022

5. Business Arising

5.1. West Perth Public Library Annual Work Plan update

The Library CEO presents an overview of the WPPL 2021-2023 Work plan. This plan outlines the strategic goals and priorities of the Library, the Municipality of West Perth, and the Recreation & Leisure Department, along with the action items assigned to staff to fulfill these expectations through library programs, services, and collections. On subsequent work plans, action items will be colour-coded to indicate which strategic plan is being addressed.

6. New Business

6.1. PCIN Board meeting update – April 13, 2022

The PCIN Board—which includes representatives from all five PCIN library Boards, along with the Library CEOs—met on April 13, 2022. One discussion item of note was advocacy opportunities to outline the importance of literacy initiatives in each community. In this election year, the PCIN Board will send a letter to all Perth-Wellington MPP candidates to express support of public libraries.

7. Policies/Plans

7.1. Diversity and Inclusion

7.2. Advocacy and Political Engagement

These library policies are presented to the Board for questions and updates. No updates are recommended; all policies are posted on the Library website under 'About WPPL'.

7.3. Strategic Planning process – Phase 2: Community Consultations

As presented at the January 25, 2022 Board meeting, Phase 2 of the strategic planning process consists of Community Consultations, which may include:

- Surveys—in-person, email, online (website, social media);
- Focus groups—in-person, virtual;
- 'Street' Interviews—in-person at local events, activities, programs, organizations.

Board members review and discuss survey and interview questions, and ask that library staff, volunteers, Board members, and the Mitchell Business Improvement Area (BIA) assist with Community Consultations this spring and

summer, so that 'Phase 3: Evaluations' of the strategic planning process may begin in the fall.

8. Information Items

8.1. Monthly Statistics Report

Library operating statistics for March 2022 are presented for information.

8.2. Monthly Financial Report

The Library financial report for March 2022 is presented for information.

9. Other

9.1. CEO Performance Review

The Library Board Chair and fellow Board member consulted with Library staff and the Board for input, and completed the CEO's 2021 performance review in April.

10. Next Meeting

Tuesday, May 24, 2022. 6:30pm. West Perth Public Library.

11. Adjournment

Moved by: John Mogk

Seconded by: Allison Shultz

That we do now adjourn: 7:37pm

Carried 17-2022

Jesse Britton, Chair