



Board Meeting Minutes

Date and Time:	Tuesday, September 26, 2023
Location:	West Perth Public Library, 105 St. Andrew Street, Mitchell ON
Present:	Jesse Britton, Andrew Fournier, Annamarie Murray, Kelly Reimer, Allison Schultz, Kim Wolf
Regrets:	Anne Melady, Jacqueline Timmermans
Staff Present:	Rosemary Minnella

***West Perth Public Library is a welcoming space
where everyone can explore, connect, and learn***

1. Call to Order

Jesse Britton, Board Chairperson, calls the meeting to order at 6:38pm.

2. Approval of the Agenda

Moved by: Kim Wolf

Seconded by: Annamarie Murray

That the Agenda is approved as written.

Carried 31-2023

3. Declarations of Conflicts of Interest

There are no declarations of conflicts of interest.

4. Consent Agenda

Approval of the Board Minutes of the meeting held on June 27, 2023, Monthly Financial Reports for June/July/August 2023, the Monthly Statistics Report, and the CEO Quarterly Report—Summer 2023.

Moved by: Kelly Reimer

Seconded by: Andrew Fournier

That the Consent Agenda: Board minutes of June 27, 2023, Monthly Financial Reports, Monthly Statistic Report and CEO Quarterly Report are approved.

Carried 32-2023

5. Business Arising

5.1. Land Acknowledgement

Jesse Britton presents the municipal land acknowledgement, as prepared by the West Perth Heritage & Culture Committee and local First Nations members for Municipal Council consideration. The Library Board approves the municipal acknowledgement for inclusion in the Library's Respect and Acknowledgement Policy, and on its website:

West Perth Public Library is situated on treaty land of the Anishinaabeg. We recognize the injustices perpetrated against First Nations people.

We acknowledge the Chippewas of Kettle and Stony Point First Nation, Walpole Island First Nation and Aamjiwnaang First Nation, whose ancestors entered "The Huron Tract Treaty" (Treaty Number 29) in 1827 with the Crown. It is their traditional territory where we reside.

We also recognize the Chippewa of the Thames First Nation, Oneida Nation of the Thames, Munsee-Delaware Nation and Delaware Nation at Moraviantown with whom we share the river system together.

West Perth Public Library commits to the process of reconciliation for a better future for us all.

A more conversational version is approved to be read before library meetings and special events:

As we come together, we are reminded that West Perth Public Library is situated on treaty land of the Anishinaabeg. It is their traditional territory where we reside. As the inheritors of the treaty, we have a responsibility for the stewardship of the land and the river systems on which we live, work and play.

Moved by: Kim Wolf

Seconded by: Annamarie Murray

That the Land Acknowledgement, both for written and spoken wording, is approved for West Perth Public Library use.
Carried 33-2023

6. New Business

6.1. PCIN Board Meeting – September 13, 2023

The PCIN Board met on September 13, 2023 at St. Marys Public Library for its quarterly meeting, and discussed a strategic planning sub-committee, a work plan for updating by-laws and policies and joint PCIN initiatives for 2024. The next meeting will be held at West Perth Public Library on November 8, 2023.

6.2. 2024 Budget draft

The Library's draft 2024 budget is presented for review and approval. Specific dollar amounts for insurance, salaries, utilities, and operations from other municipal departments will be finalized in the coming weeks through the Municipal Treasurer.

Moved by: Kim Wolf

Seconded by: Allison Schultz

That the 2024 Budget draft is approved, pending final dollar amounts from municipal departments, to be finalized by the Municipal Treasurer.

Carried 34-2023

6.3. New Library Cards

West Perth Public Library has received new library cards with the Library's logo on the front. These will be distributed to new patrons once the supply of current cards runs out.

6.4. Board Member Information

This agenda item is deferred to the next Board meeting on Tuesday, October 24, 2023.

7. Policies/Plans

8. Board Education & Advocacy

8.1. [Financial stewardship](#)

A brief video from the Ontario Library Service based on Financial Stewardship roles and responsibilities of Board Members and Library Staff is shown for information.

8.2. Advocacy

West Perth Public Library looks for partnership and advocacy opportunities to address community needs and interests. Further to this, the Library seeks to bring provincial and federal services to West Perth for the convenience of all its residents:

- *Service Canada* is at the Library on Friday, September 29 to assist with passports, Employment Insurance and Canada Pension Plan queries, and other Service Canada programs and products;
- *Partners in Employment* comes to West Perth Public Library the third Tuesday of each month. They are a non-profit organization funded through Employment Ontario to assist with job searching, resume-writing, interview skills, and more;
- *YMCA of Three Rivers* is at the Library the fourth Wednesday of each month to offer Settlement Services to people new to Canada.

The Library also continues to expand its selection of free [Community Passes](#), which includes PC Connect bus passes.

9. Other

No other agenda items are discussed.

10. Next Meeting

Tuesday, October 24, 2023. 6:30pm. West Perth Public Library.

11. Adjournment

Moved by: Annamarie Murray

Seconded by: Allison Schultz

That we do now adjourn: 7:40pm

Carried 35-2023

Jesse Britton, Chair