



Board Meeting Minutes

Date and Time:	Tuesday, May 21, 2024
Location:	West Perth Public Library, 105 St. Andrew Street, Mitchell ON
Present:	Jesse Britton, Andrew Fournier, Anne Melady, Annamarie Murray, Kelly Reimer, Allison Schultz, Jacqueline Timmermans
Regrets:	Kim Wolf
Staff Present:	Rosemary Minnella

***West Perth Public Library is a welcoming space
where everyone can explore, connect, and learn***

1. Call to Order

Jesse Britton, Board Chairperson, calls the meeting to order at 6:35pm.

2. Approval of the Agenda

Moved by: Annamarie Murray

Seconded by: Anne Melady

That the Agenda is approved as written.

Carried 20-2024

3. Declarations of Conflicts of Interest

There are no declarations of conflicts of interest.

4. Consent Agenda

Approval of the Board Minutes of the meeting held on April 16, 2024, Monthly Financial Report for March 2024, the Monthly Statistics Report.

Moved by: Andrew Fournier

Seconded by: Anne Melady

That the Consent Agenda: Board minutes of April 16, 2024, the Monthly Financial Report and the Monthly Statistic Report are approved, and that the Monthly Statistics Report include only the last five years' of data moving forward.
Carried 21-2024

5. Business Arising

5.1. Perth South library service

For the remainder of 2024, Perth South residents may access library resources either through Huron County Library, or with a non-resident card from Stratford Public Library. Stratford's non-resident card fee is \$120 per person per year, as approved by the Stratford Public Library Board at a recent meeting. The non-resident card does not provide access to physical resources from other PCIN libraries, nor to their shared digital resources, including downloadLibrary, PressReader, and Pronunciator. The non-resident status for Perth South residents will be reviewed for 2025.

Related to this, each PCIN library Board is asked to increase the Visitor Card fee from \$7 to \$10 per card per month, effective immediately. This change aligns with the non-resident card fee charged to those who live outside of Perth County with no PCIN reciprocal borrowing privileges.

Moved by: Jacqueline Timmermans

Seconded by: Annamarie Murray

That West Perth Public Library's Visitor Card fee increase to \$10 per card per month, effective immediately, is approved.

Carried 22-2024

5.2. Municipal Staff Development Day – May 7, 2024

The Municipality of West Perth hosted a morning of staff training sessions on May 7, 2024 at the Fire Hall in Mitchell. West Perth Public Library closed from 10-12pm that day (as approved by the Library Board on April 16, 2024—Motion 16-2024) to allow library staff to attend the training sessions.

6. New Business

No 'New Business' agenda items are discussed.

7. Policies/Plans

7.1. Meeting Space Rentals and Application Form

7.2. Safety, Security and Emergencies

7.3. Risk Management Matrix and Chart

Policies are reviewed, discussed and approved for the Library's website.

Moved by: Annamarie Murray

Seconded by: Kelly Reimer

That the *Meeting Space Rentals and Safety, Security and Emergencies policies*, along with the *Meeting Space Rentals Application Form and Risk Management Matrix and Chart* are approved.

Carried 23-2024.

8. Board Education & Advocacy

8.1. [Decoding AI and Libraries](#)

This video regarding the various uses—past and present—of artificial intelligence (AI) in public libraries is deferred to a future meeting.

8.2. Advocacy

West Perth Public Library looks for partnership and advocacy opportunities to address community needs and interests. Further to this, the Library seeks to bring provincial and federal services to West Perth for the convenience of all its residents. Recent collaborations include the following:

- Dungeons & Dragons, hosted weekly at the West Perth Youth Centre, wrapped up sessions until the fall. Several patrons have already asked about playing through the summer, and the Library will host groups wishing to play.

West Perth Public Library is grateful to all volunteers and partner organizations who help to bring fun, educational, affordable programs and services for all ages into the community.

9. Other

No other agenda items are discussed.

10. Next Meeting

Tuesday, June 18, 2024. 6:30pm. West Perth Public Library.

11. Adjournment

Moved by: Anne Melady

Seconded by: Jacqueline Timmermans

That we do now adjourn: 7:31pm
Carried 24-2024

Jesse Britton, Chair