



Board Meeting Minutes

Date and Time:	Tuesday, June 18, 2024
Location:	West Perth Public Library, 105 St. Andrew Street, Mitchell ON
Present:	Jesse Britton, Andrew Fournier, Annamarie Murray, Kelly Reimer, Allison Schultz, Kim Wolf (virtually)
Regrets:	Anne Melady, Jacqueline Timmermans
Staff Present:	Rosemary Minnella

***West Perth Public Library is a welcoming space
where everyone can explore, connect, and learn***

1. Call to Order

Jesse Britton, Board Chairperson, calls the meeting to order at 6:33pm.

2. Approval of the Agenda

Agenda item **9.1 Seed Library and Community Garden** is added for discussion.

Moved by: Annamarie Murray

Seconded by: Kelly Reimer

That the Agenda is approved as amended.

Carried 25-2024

3. Declarations of Conflicts of Interest

There are no declarations of conflicts of interest.

4. Consent Agenda

Approval of the Board Minutes of the meeting held on May 21, 2024, the Monthly Statistics Report and the CEO Quarterly Highlights – Spring.

Moved by: Andrew Fournier

Seconded by: Kelly Reimer

That the Consent Agenda: Board minutes of May 21, 2024, the Monthly Statistic Report and the CEO Quarterly Highlights for Spring are approved.
Carried 26-2024

5. Business Arising

No ‘Business Arising’ agenda items are discussed.

6. New Business

6.1. PCIN Board Meeting – June 12, 2024

The Perth County Information Network (PCIN) Board met on Wednesday, June 12, 2024 at the Municipality of North Perth in Listowel. Topics of discussion included the 2025 PCIN draft budget, an update on Perth South library services, and the 2024-2028 PCIN Strategic Plan—approved as follows:

<i>Values</i>	Community, Lifelong Learning, Connection, Discovery, Opportunity, Inclusivity, Partnerships, Innovation, Social Investment, Literacy
<i>Vision</i>	Beyond the Traditional.
<i>Mission</i>	Connecting community collaboratively across the Perth County network of libraries by leveraging our strengths.
<i>Priorities</i>	<p><u>Grow the PCIN Brand</u> Raise the level of public awareness of what PCIN is and does, through joint marketing and outreach initiatives that showcase the breadth of resources we provide together.</p> <p><u>Support each Library’s Voice</u> Ensure that each PCIN library is equitably included in decisions affecting system-wide resources. Our libraries contribute valuable perspectives unique to our individual communities that improve access for all.</p> <p><u>Build the Spirit of Community</u> Foster organizational partnerships that allow everyone to explore and enjoy the varied resources in and around Perth County.</p> <p><u>Sustain PCIN as an Entity</u> Invest in PCIN libraries through staff training, enhanced technologies and expanded collections. Our combined efforts provide our patrons and visitors with maximum access to current resources relevant to their needs and interests.</p>

The CEO of each PCIN library will incorporate Strategic Actions into their organizational work plans in accordance with their own library’s Strategic Priorities.

7. Policies/Plans

7.1. Collections

7.2. Information Services

Policies are reviewed, edited and approved for the Library's website.

Moved by: Andrew Fournier

Seconded by: Allison Schultz

That the *Collections* and *Information Services* policies are approved.

Carried 27-2024.

8. Board Education & Advocacy

8.1. [Decoding AI and Libraries](#)

This video outlining the role of public libraries in using and raising awareness of artificial intelligence (AI) in daily work and life is viewed for discussion.

8.2. Advocacy

West Perth Public Library looks for partnership and advocacy opportunities to address community needs and interests. Further to this, the Library seeks to bring provincial and federal services to West Perth for the convenience of all its residents. Recent collaborations include the following:

- As of May 2024, West Perth Public Library is a year-round, drop off/pick up and virtual location for those who qualify for free tax clinics through the Community Volunteer Income Tax Program (CVITP) with volunteers trained through the Canada Revenue Agency;
- West Perth Public Library now lends a free family community pass to the Stratford-Perth Museum to library cardholders;
- Municipal Town Hall is featuring the Library in its glass display case in the entrance vestibule for the month of June. Town Hall features a different public service each month to highlight the community resources available to all West Perth residents;
- West Perth Public Library will offer family-friendly programs during the 'Mitchell 150' anniversary festivities this summer;
- Patrons are enjoying the free community passes offered through the Library, providing opportunities to plan excursions in and around Perth County.

West Perth Public Library is grateful to all volunteers and partner organizations who help to bring fun, educational, affordable programs and services for all ages into the community.

9. Other

9.1. Seed Library and Community Garden

West Perth Public Library will contribute seeds from its Seed Library to a new Community Garden in the near future.

Moved by: Andrew Fournier

Seconded by: Allison Schultz

That the West Perth Public Library Board authorizes corporate sponsorship for the Library's Seed Library.

Carried 28-2024

10. Next Meeting

Tuesday, September 17, 2024. 6:30pm. West Perth Public Library.

11. Adjournment

Moved by: Andrew Fournier

Seconded by: Kelly Reimer

That we do now adjourn: 7:43pm

Carried 29-2024

Jesse Britton, Chair