



Board Meeting Minutes

Date and Time:	Tuesday, November 19, 2024
Location:	Zoom – Virtual
Present:	Jesse Britton, Annamarie Murray, Kelly Reimer, Allison Schultz, Jacqueline Timmermans, Kim Wolf
Regrets:	Andrew Fournier, Anne Melady
Staff Present:	Rosemary Minnella

***West Perth Public Library is a welcoming space
where everyone can explore, connect, and learn***

1. Call to Order

Jesse Britton, Board Chairperson, calls the meeting to order at 6:37pm.

2. Approval of the Agenda

Moved by: Annamarie Murray

Seconded by: Allison Schultz

That the Agenda is approved as written.

Carried 38-2024

3. Declarations of Conflicts of Interest

There are no declarations of conflicts of interest.

4. Consent Agenda

Approval of the Board Minutes of the meeting held on October 15, 2024, the Monthly Accounts Payable – September 2024, and the Monthly Statistics Report.

Moved by: Kelly Reimer

Seconded by: Allison Schultz

That the Consent Agenda: Board minutes of October 15, 2024, the Monthly Accounts Payable – September 2024, and the Monthly Statistic Report are approved and accepted as information.

Carried 39-2024

5. Business Arising

5.1. 2025 Library Budget

The Municipality of West Perth is in the process of finalizing 2025 operating and capital budget submissions to present to Municipal Council in December. Capital projects in 2025 pertaining to the Library include a water bottle refill station.

Moved by: Annamarie Murray

Seconded by: Kelly Reimer

That the 2025 Library Budget is approved as presented for submission to Municipal Council.

Carried 40-2024

6. New Business

6.1. PCIN Board Meeting – November 13, 2024

The PCIN Board met on Wednesday, November 13 at St. Marys Public Library. Agenda items included a Perth South library service update, a review of PCIN Strategic Action Items for staff, and the 2025 Board meeting schedule. PCIN Strategic Action Items are presented to the Board as information.

The next PCIN Board meeting is scheduled for February 12, 2025 virtually through Zoom.

6.2. Memorandum of Agreement – West Perth Public Library Board and Municipality of West Perth

The Municipality of West Perth provides specified services on behalf of the Library, including Human Resources, Facilities Maintenance, Finance, and Marketing. A Memorandum of Agreement outlining departmental responsibilities is submitted to the Library Board for an initial reading. Board members will submit input at their January 2025 meeting.

7. Policies/Plans

No Library policies are discussed.

8. Board Education & Advocacy

8.1. Advocacy

West Perth Public Library looks for partnership and advocacy opportunities to address community needs and interests. Recent collaborations include the following:

- Weekly Dungeons & Dragons sessions at the Youth Centre continue to be very popular, with more young people wanting to attend. Additional adult volunteers are needed to accommodate more participants this season.

West Perth Public Library is grateful to all volunteers and partner organizations who help to bring fun, educational, affordable programs and services for all ages into the community.

9. Other

No other agenda items are discussed.

10. Next Meeting

Tuesday, January 21, 2025. 6:30pm. West Perth Public Library.

11. Adjournment

Moved by: Annamarie Murray

Seconded by: Allison Schultz

That we do now adjourn: 7:04pm

Carried 41-2024

Jesse Britton, Chair