



Board Meeting Minutes

Date and Time:	Tuesday, February 18, 2025
Location:	Virtual – Zoom
Present:	Jesse Britton, Andrew Fournier (until 6:55pm), Kelly Reimer, Allison Schultz, Jacqueline Timmermans, Kim Wolf
Regrets:	Annamarie Murray, Anne Melady
Staff Present:	Rosemary Minnella

***West Perth Public Library is a welcoming space
where everyone can explore, connect, and learn***

1. Call to Order

Jesse Britton, Board Chairperson, calls the meeting to order at 6:33pm.

2. Approval of the Agenda

Moved by: Jacqueline Timmermans

Seconded by: Allison Schultz

That the Agenda is approved as written. **7. Policies/Plans** is discussed first for all Board members present to review.

Carried 06-2025

3. Declarations of Conflicts of Interest

There are no declarations of conflicts of interest.

4. Consent Agenda

Approval of the Board Minutes of the meeting held on January 21, 2025, the Monthly Accounts Payable – December 2024 and January 2025, the Monthly Statistics Report, and the PCIN 2024 Statistics.

Moved by: Andrew Fournier

Seconded by: Kelly Reimer

That the Consent Agenda: Board minutes of January 21, 2025, the Monthly Accounts Payable – December 2024 and January 2025, the Monthly Statistic Report, and the PCIN 2024 Statistics are approved and accepted as information.
Carried 07-2025

5. Business Arising

5.1. 2025 Library Budget Update

Municipal Council approved the 2025 Budget at the February 3, 2025 meeting, including West Perth Public Library's operating and capital proposals.

6. New Business

6.1. PCIN Board Meeting Update – February 12, 2025

PCIN Board members met virtually on February 12, 2025 to discuss governance matters pertaining to all Perth County public libraries. The discussion included Perth South library service funding, Ontario Library Association Conference sessions, and joint PCIN initiatives for programming and collections. The next meeting will be held at West Perth Public Library in May 2025.

6.2. 2024 Annual Report for Partnerships

The West Perth Public Library Board reviews a report outlining the Library's community and agency partnerships in 2024. The Library collaborated with 58 partners—up 12% from 2023—in support of PCIN, municipal and county strategic priorities.

7. Policies/Plans

7.1. 2025 Library Work Plan

7.2. Diversity and Inclusion

7.3. Health and Safety

7.4. Human Resources Management

7.5. Respect and Acknowledgement

Public policies are reviewed, edited and approved for the Library's website.

Moved by: Kim Wolf

Seconded by: Allison Schultz

That the *Diversity and Inclusion, Health and Safety, Human Resources Management, and Respect and Acknowledgement* policies are approved as updated.

Carried 08-2025.

8. Board Education & Advocacy

8.1. Education: [The war on books that's dividing a small town | The Fifth Estate](#)

The recently televised episode pertaining to book banning in Valleyview, Alberta is discussed, preceding Canada's Freedom to Read Week which runs from February 23-March 1, 2025.

8.2. Advocacy

West Perth Public Library looks for partnership and advocacy opportunities to address community needs and interests. Further to this, the Library seeks to bring provincial and federal services to West Perth for the convenience of all its residents. Recent collaborations include the following:

- Seasonal Community Passes to River Valley Snow Tubing in St. Marys. The passes have been extremely popular, and staff look forward to offering them again next winter;
- Second annual 'Celebrate Family' Family Day weekend event. The Library and many partner organizations hosted a variety of family-friendly activities to welcome and engage all community members at Municipal Town Hall, the Fire Hall and the West Perth Arena;
- The weekly Fables & Fun preschool story time. This provides an opportunity for children to play together, as well as for caregivers to meet and share.

West Perth Public Library is grateful to all volunteers and partner organizations who help to bring fun, educational, affordable programs and services for all ages into the community.

9. Other

No other agenda items are discussed.

10. Next Meeting

Tuesday, March 18, 2025. 6:30pm. West Perth Public Library.

11. Adjournment

Moved by: Kim Wolf

Seconded by: Jacqueline Timmermans

That we do now adjourn: 7:34pm

Carried 09-2025

Jesse Britton, Chair