



## Board Meeting Minutes

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**Date and Time:** Tuesday, April 15, 2025

**Location:** West Perth Public Library, 105 St. Andrew Street, Mitchell ON

**Present:** Jesse Britton, Andrew Fournier, Anne Melady, Annamarie Murray, Allison Schultz, Kim Wolf (virtually)

**Regrets:** Kelly Reimer, Jacqueline Timmermans

**Staff Present:** Rosemary Minnella

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***West Perth Public Library is a welcoming space  
where everyone can explore, connect, and learn***

### **1. Call to Order**

Jesse Britton, Board Chairperson, calls the meeting to order at 6:32pm.

### **2. Approval of the Agenda**

Moved by: Andrew Fournier

Seconded by: Anne Melady

That the Agenda is approved as written.

Carried 14-2025

### **3. Declarations of Conflicts of Interest**

There are no declarations of conflicts of interest.

### **4. Consent Agenda**

Approval of the Board Minutes of the meeting held on March 18, 2025, the Monthly Statistics Report, and the Monthly Financial Reports – February, March 2025.

Moved by: Annamarie Murray

Seconded by: Andrew Fournier

That the Consent Agenda: Board minutes of March 18, 2025, the Monthly Statistic Report, and the Monthly Financial Reports – February, March 2025 are approved and accepted as information.

Carried 15-2025

## **5. Business Arising**

### **5.1. 2024 Valuing Ontario Libraries Toolkit (VOLT) Social Return on Investment**

The Ontario Library Service introduced a toolkit to evaluate public libraries' annual statistics to determine their social impact on the communities they serve. This 'social return on investment' measures the value of library resources provided to individuals and households per open hour per year. The 2024 social return on investment of West Perth Public Library for this community was \$3 834 783. This breaks down to a dollar value of \$537 per person, \$1414 per household, and \$1428 per library open hour.

## **6. New Business**

### **6.1. Board Member Social Media Spotlight**

The Municipal Outreach Coordinator requests the Board members' permission to feature each of them in a series of social media posts. Currently, the Library has mini-biographies on its website for each Board member and the Outreach Coordinator would like to extend that information through social media. The Coordinator will contact each Board member individually for further details.

## **7. Policies/Plans**

### **7.1. Community Information & Displays**

### **7.2. Online Communications**

### **7.3. Workplace Discrimination & Harassment**

Public policies are reviewed, edited and approved for the Library's website.

Moved by: Kim Wolf

Seconded by: Allison Schultz

That the *Community Information & Displays*, *Online Communications*, and *Workplace Discrimination & Harassment* policies are approved as updated.

Carried 16-2025.

## **8. Board Education & Advocacy**

### **8.1. Education:** [Canadian Copyright](#)

A video from Simon Fraser University pertaining to the Canadian *Copyright Act* is viewed and discussed in relation to library policies.

### **8.2. Advocacy**

West Perth Public Library looks for partnership and advocacy opportunities to address community needs and interests. Further to this, the Library seeks to bring provincial and federal services to West Perth for the convenience of all its residents. Recent collaborations include the following:

- ‘Family Services Perth-Huron’ will now visit the Library on the last Tuesday of each month from 4-5:30pm. Assistance is available for counselling, housing, community supports for people with special needs and much more;
- Free 2025 community passes are renewed for the Lower Thames River Conservation Authority, Upper Thames River Conservation Authority, the Stratford-Perth Museum, the Stratford Festival Costume Warehouse, Ontario Parks, the Canadian Baseball Hall of Fame & Museum, the Region of Waterloo Museums, and the Mitchell Golf Club. Community passes for the London Children’s Museum will be available once their rebranding is complete and new passes are ready;
- PCIN libraries have received new family activity kits from Huron-Perth Public Health: ‘Senior Fitness’ and ‘Pickleball’. These are available to all library cardholders in Perth County;
- PCIN has a partnership with the [Stop Violence Against Women Coordinating Committee of Perth County](#) to create in-house and digital literacy displays to highlight May 5’s ‘[Red Dress Day](#)’.

West Perth Public Library is grateful to all volunteers and partner organizations who help to bring fun, educational, affordable programs and services for all ages into the community.

## **9. Other**

No other agenda items are discussed.

**10. Next Meeting**

Tuesday, May 20, 2025. 6:30pm. West Perth Public Library.

**11. Adjournment**

Moved by: Annamarie Murray

Seconded by: Anne Melady

That we do now adjourn: 7:42pm

Carried 17-2025

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Jesse Britton, Chair